

# Cabinet

## Minutes



Monday 6 June 2016

### **PRESENT**

Councillor Michael Cartwright, Deputy Leader  
Councillor Ben Coleman, Cabinet Member for Commercial Revenue and Resident Satisfaction  
Councillor Stephen Cowan, Leader of the Council  
Councillor Sue Fennimore, Cabinet Member for Social Inclusion  
Councillor Wesley Harcourt, Cabinet Member for Environment, Transport & Residents Services  
Councillor Lisa Homan, Cabinet Member for Housing  
Councillor Andrew Jones, Cabinet Member for Economic Development and Regeneration  
Councillor Vivienne Lukey, Cabinet Member for Health and Adult Social Care  
Councillor Sue Macmillan, Cabinet Member for Children and Education  
Councillor Max Schmid, Cabinet Member for Finance

### 1. **MINUTES OF THE CABINET MEETING HELD ON 9 MAY 2016**

#### **RESOLVED:**

That the minutes of the meeting of the Cabinet held on 9<sup>th</sup> May 2016 be confirmed and signed as an accurate record of the proceedings, and that the outstanding actions be noted.

### 2. **APOLOGIES FOR ABSENCE**

#### **RESOLVED:**

Apologies for Absence were received from

### 3. **DECLARATION OF INTERESTS**

#### **RESOLVED:**

There were no declarations of interest.

**4. ICT TRANSITION PHASE 5 - THE TRANSFER OF SPECIALISED AND OTHER SERVICES AND STAFF FROM H&F BRIDGE PARTNERSHIP TO THE COUNCIL**

**RESOLVED:**

- 1.1. To approve the transfer of specialised services and data networks and telephony staff to the council effective 31<sup>st</sup> October, 2016.
- 1.2. To delegate to the Chief Information Officer (CIO) approval of appropriate Section 113 agreements for staffing and service delivery.
- 1.3. To approve the use of £431,000 from previously allocated budgets to undertake transition activity. A Cabinet paper of 6 July 2015, entitled "ICT transition funding and viability" approved an estimated £775,000 for this service tower. At that point, the council only had early estimates for the plans for specialised services. The programme team has now refined these estimates. This reduced cost includes exit from HFBP, entry into the new service provision from shared ICT services, including staff transition and the relevant asset transfer and associated asset costs.
- 1.4. To note this assures savings of around £1,038,000 in 2017/18 toward the overall target of in excess of £4.7 million.

**Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.

**5. ICT TRANSITION PHASE 6 - PRINT SERVICES CONTRACT AWARD**

**RESOLVED:**

- 1.5. That Cabinet grants approval:
  - for the London Borough of Hammersmith and Fulham to call-off, with immediate effect, from the Print and Document Management Services framework awarded by Westminster City Council to Ricoh UK Limited, such call off contract to be for a period of 5 years with the option of two one-year extensions.

- for option 3, as the most cost effective option, to be implemented, whereby the Shared ICT Services function would manage the transfer of print services from Xerox to Ricoh.

1.6. That Cabinet notes:

- that the council will also call-off from this contract for equipment and services to Hammerprint to continue provision of their industrial-strength print service.

**Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.

**6. SCHOOL ORGANISATION AND INVESTMENT STRATEGY 2016**

**RESOLVED:**

That the School Organisation and Investment Strategy 2016 be approved.

**Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.

**7. STREET LIGHTING CONTRACT EXTENSION**

**RESOLVED:**

That the option of one-year extension of the public lighting maintenance contract until 31 March 2017 with Bouygues Energies & Services Infrastructure UK Ltd be approved.

**Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.

**8. FORWARD PLAN OF KEY DECISIONS**

**RESOLVED:**

The Key Decision List was noted.

**9. EXCLUSION OF PRESS AND PUBLIC**

**RESOLVED:**

That under Section 100A (4) of the Local Government Act 1972, the public and press be excluded from the meeting during consideration of the remaining items of business on the grounds that they contain information relating to the financial or business affairs of a person (including the authority) as defined in paragraph 3 of Schedule 12A of the Act, and that the public interest in maintaining the exemption currently outweighs the public interest in disclosing the information.

The following is a public summary of the exempt information under S.100C (2) of the Local Government Act 1972. Exempt minutes exist as a separate document.

**10. EXEMPT MINUTES OF THE CABINET MEETING HELD ON 9 MAY 2016 (E)**

**RESOLVED:**

That the minutes of the meeting of the Cabinet held on 9<sup>th</sup> May 2016 be confirmed and signed as an accurate record of the proceedings, and that the outstanding actions be noted.

**11. ICT TRANSITION PHASE 5 - THE TRANSFER OF SPECIALISED AND OTHER SERVICES AND STAFF FROM H&F BRIDGE PARTNERSHIP TO THE COUNCIL : EXEMPT ASPECTS (E)**

**RESOLVED:**

That the report be noted.

**Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.

12. **ICT TRANSITION PHASE 6 - PRINT SERVICES CONTRACT AWARD :  
EXEMPT ASPECTS (E)**

**RESOLVED:**

That the recommendation contained in the exempt report be approved.

**Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.

Meeting started: 7.00 pm  
Meeting ended: 7.04 pm

Chair .....